

LADYSMITH & DISTRICT HISTORICAL SOCIETY

2016 MUSEUM START – UP MEETING

DATE: Friday, April 22, 2016

TIME: 1:00 P.M. to 3:00 P.M.

LOCATION: Board Room at the Museum (in the basement)

HOSTED BY: Bernardien Knol and Shanon McKibbin

- ✚ The purpose of this get together is for the existing volunteers and new volunteers to meet and have a chance to know each other.
- ✚ Review and/or develop some guidelines for the museum this year and will include a Think Tank for promotion and other ideas.
- ✚ Review hosting duties and the operation of the museum.
- ✚ Meet the President of the Ladysmith & District Historical Society and the museum role within this society.
- ✚ Develop a long term plan for new things and ways the museum will grow.
- ✚ In the coming days additional information will be forwarded.

Today I just wanted to get the date out to everyone in hopes they can mark their calendar and plan to attend. We will be providing refreshments and snacks.

All members of the Ladysmith and District Historical Society are invited to the ANNUAL GENERAL MEETING on Tuesday, April 19, 2016 at 7:00 P.M. at the Frank Jamison Center.

Note: If you are not yet a member and want to become a member please contact Shanon at #250-924-8809. Fee is \$15.00/year or family rate is \$20.00/year.

We are at the Business Show at the Aggie on April 1st and 2nd as well. Drop by The booth and say HI.

Museum will be having a spring Cleaning day the last week of April. Can you help?

MEETING OUTLINE (AGENDA TO FOLLOW)

Social Time

Welcome Everyone and Introductions

Ladysmith & District Historical Society

History of Museum by Bernardien Knol

Museum Mission Statement and Volunteer Job Descriptions (15 minutes)

Coffee Break

Training Workshop for Hosts (20 minutes)

Think Tank Workshop

Some topic's include

Promotion of the Museum – locally & for Tourists

Use of the Museum Board Room

Volunteer Meetings in the future

Downtown Rejuvenation Anni